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 صفحات 12 قیمت 30 روپے

**BABA GURU NANAK UNIVERSITY, NANKANA SAHIB**

Advertisement No.01/2024  
**POSITIONS VACANT**

Applications are invited for the following positions in Baba Guru Nanak University, Nankana Sahib

**NON-TEACHING POSITIONS**

Name of Posts	No. of Posts	Nature of Post / Age Limit	Eligibility Criteria
Treasurer (BS-20)	01	Contract (for a period of three years) Age Limit: 40-50 Years	(i) (a) Ph.D. in Finance or Commerce or Accounting or Auditing or Economics from an institute or university recognized by Higher Education Commission; and (b) eight years' post qualification experience in the relevant field; or (ii) (a) MS or M.Phil. in Finance or Commerce or Accounting or Auditing or Economics or equivalent qualification from an institute or university recognized by Higher Education Commission; and (b) ten years' post qualification experience in the relevant field; or (iii) (a) MBA in Finance or M.Com or ACCA or ACMA or M.Sc. (second division) in Economics or equivalent qualification from an institute or university recognized by Higher Education Commission; and (b) twelve years' post qualification experience in the relevant field.

**How to Apply**

- Closing date for submission of online applications is **October 28<sup>th</sup>, 2024 (Monday)**.
- Applicants are required to apply online through university job portal i.e. <https://careers.bgnu.edu.pk/> on or before **October 28<sup>th</sup>, 2024 (Monday)**.
- The applicants are required to deposit fee challan worth of Rs. 4000/- on or before October 28<sup>th</sup>, 2024 (Monday)**.
- The applicants can choose to pay the fee via any 1 Link member bank's ATM, mobile banking platform, internet banking and over the counter / in-person payment at 1 Link member bank branches.
- The applicants are also required to submit signed hardcopy / printout of same pre-filled online application form **THROUGH COURIER** along with two (02) recent passport size photographs, attested copies of CNIC, domicile, all educational documents (transcripts & certificates), experience certificates on or before **October 31<sup>st</sup>, 2024 (Thursday)**, to the Office of Registrar, Baba Guru Nanak University, Nankana Sahib, Danish Schools Faculty Hostel Building, opposite District Courts, Nankana Sahib.
- Application forms must be filled carefully as no editing will be allowed after submission.
- Applications submitted without deposited system generated fee challan will not be entertained. Deposited amount is non-refundable/non-transferable.
- Incomplete applications or applications received after due date (even dispatched through courier) will not be accepted.
- Only the Punjab domicile applications will be entertained.**
- For any technical assistance regarding on-line application submission, please call at 0300-1199349 during office hours.

**General Instructions**

- Foreign degree holders must provide equivalence certificate issued by the HEC along with application form.
- Degrees only from HEC recognized Universities/degree awarding Institutions will be considered.
- Candidates presently working in Government, Semi Government and Autonomous Bodies must send their applications through proper channel only.
- In case the candidate is a Government Servant, a Departmental Permission Certificate/ NOC issued by the Competent Authority of the concerned Department is required to be produced along with hard copy of application form. Any application without Departmental Permission Certificate/ NOC shall be rejected.
- If the candidate who has applied after taking NOC from his parent department/ Institution/ University and got selected in any other department/ Institution/ University during the process of selection, he/she would be required to send immediately an NOC from the new employer, failing which the application will be rejected ab-initio.
- Experience for determination of eligibility, a candidate shall have to produce documentary evidence in support of his/her claim.
- Experience in private entities shall be accepted only if such entity is registered with SECP, Registrar of Firms or any other Regulatory Authority of the Government of Pakistan.
- Relaxation in upper age limit may be granted to suitable candidates as per rules.
- Applications of candidates, whose result is not officially announced by the Controller of Examination of a Board/ University on or before the closing date, shall not be considered.
- In case any information provided by the candidate in his/her application form is found to be incorrect or false at any stage, he/she will be disqualified and action will be taken under the Rules.
- Only shortlisted candidates will be invited for interview. No TA/DA will be admissible.
- The University will not be responsible if call letters are delayed or not received due to any lapse of courier agency/post office/telephonic message

MUBASHAR TARIQ  
 REGISTRAR

BABA GURU NANAK UNIVERSITY  
 FACULTY HOSTELS BUILDING, DANISH SCHOOL, OPPOSITE DISTRICT COURTS, NANKANA SAHIB  
 PHONE: 056-9201171

IPL-9530



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